**Bat Conservation Ireland Administration Manager Application Form 2019**

Email completed application form, C.V. and cover letter to [briank@batconservationireland.org](mailto:briank@batconservationireland.org) or submit by post to the address below. The closing date for receipt of completed application is 7th March 2019

**PERSONAL DETAILS**

Surname:…………………………………………………… First Name: …………………………………………….…… Title:………………..

Address:…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

Contact number(s):………………………………………………………………………………………………………………………………………..

Email:…………………………………………………………………………………………………………………………………………………………….

**EMPLOYMENT/ WORK EXPERIENCE:**

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**EDUCATION RECORD**

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| *Qualification/Accreditation* | *Dates to and from:* | *Institution* |
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**TRAINING RECORD**

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| *Qualification/Accreditation* | *Dates: To -From* | *Institution* |
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**VOLUNTARY WORK EXPERIENCE**

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| Organisation Name and Address | Dates to and from: | Duties |
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**REFERENCES:**

Name:………………………………………………………………… Name:…………………………………………………………………

Position:…………………………………………………………….. Position:……………………………………………………………..

Company:…………………………………………………………… Company:……………………………………………………………

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**DECLARATION**

I certify that the information I have given is correct and I understand that any false information given may result in any job offer being withdrawn.

Signature of Applicant:………………………………………………….……………… Date: ………………………………………..

Bat Conservation Ireland is an Equals Opportunities employer.